**CONTRA COSTA COLLEGE**

**Classified Senate Council Minutes**

**Date: Monday February 22, 2021**

**Time: 12:30pm**

**Location: Zoom** [https://4cd.zoom.us/j/95597236569](https://nam10.safelinks.protection.outlook.com/?url=https%3A%2F%2F4cd.zoom.us%2Fj%2F95597236569&data=04%7C01%7CMSimpson%40contracosta.edu%7Cb5d8336517bb40935f6708d8d50aaad4%7Cc354694acce5489fb2a3a2a9d26e0c3f%7C0%7C0%7C637493590931461588%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=we7qLbiDLuMYMpBol6zGkVCVp9zk%2Buz1qvcZbbvaJco%3D&reserved=0)

In Attendance: Brandy Gibson, Michael Simpson, Leticia Mendoza, Michael Zephyr, Angela Loera, Brian Williams, Demetria Lawrence, Evren Gurson, Jackie Ore, Kate Weinstein, Luanna Waters, Maritza Guerrero, Natasha DeAlmeida, Zaira Sanchez, Jim Gardner, Stephanie Figueroa, Richard Stollings, Christina Craig-Chardon, Rachel Tamayo, Marina Melara, Brenda Pless, Jenna Hornbuckle, Vanessa Mercado, Juanita Boswell, Chau Tran

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| **Item** | **Discussion** | **ACTION ITEMS** |
| 1. **Call to Order with Introduction of Guests** | * Michael Zephyr. Motions to approve agenda. * Leticia Mendoza 2nds the motion. | HIS STEM update to HSI STEM grant on January 11, 2021 minutes |
| **2. Action Items** | * Kate Weinstein Motions to approve 01/11/2021 Minutes * Zaira Sanchez 2nds the motion. |  |
| 1. **Agenda Items** |  |  |
| * 1. 12:40pm-12:45pm CLI | Brandy Gibson – CLI is a statewide institute that holds an institute every summer. 2020 institute was cancelled due to COVID.  CCC is a member at the District Level Membership. PD money can be used for the registration of CLI. District Office does not view this as a Classified Senate activity and we cannot use senate funds to pay for this.  CEEP can fund this as well.  Institute is June 9, 10, & 11. |  |
| 1. 12:45pm-12:55pm Elections | Brandy- President position is up for election as are the Secretary and 2 senate positions. Candidates will be selected in May and will begin their terms in June 2021.  Elections will be done electronically and we are looking to form a committee. Brandy Gibson will serve on the committee with Demetria Lawrence and Luanna Waters. This committee will coordinate the election. | Kate Weinstein Motions to approve elections committee.  Michael Simpson 2nds the motion. |
| 1. 12:55pm-1:05pm Classified work from home stipend | Brian Williams- Local One has signed a contract with the District to approve a $1,000 stipend for Classified and we should see this on our March pay advice. Local One cannot represent hourly workers and has advised that Classified Senate should ask Chancellor for compensation for hourly employees that have been working during the Pandemic. | Brandy has a meeting with the Chancellor next week and will bring this action item. |
| 1. 1:05pm-1:15pm Review plan – IEPI 2 | IEPI will help us with our Participatory Governance structure and participation, including updating Handbook among other things, Fully integrate our planning and resource allocation process, and Learning Outcome Assessments into integrated planning. |  |
| 1. 1:15pm-1:25pm JobLinks | CSCC chose a date for JobLinks. This will be a scaled down event and will be held on June 3, 2021 for about 3-4 hours. A small committee will be formed. We will attempt to address what in person may look like when we return. |  |
| 1. **College Committee Reports** | **Operations Committee**: Brian Williams- Standing reports from Safety Committee and discussed what a possible return to work plan will look like. Protocols when we return to campus.  **SLO/AUO Committee**: Brandy Gibson- Discussed levels of what students met and where they land. Talked about holding a workshop to discuss AUO for non-academic programs.  **Budget Committee:** Brian Williams- Looking at new Cares Funding and determining what the criteria for dispersing money.  **Planning:** Demetria Lawrence- Meeting Fridays at normal time. Discussed ways to compensate for meeting outside of normal schedule. Talked about putting out a contract for a 3rd party to create a crosswalk to map out our initiatives and keep it organized. |  |
| 1. **Open Discussion** | * Wednesday February 24 at the Governing Board Meeting we will announce Demetria Lawrence as our District Classified Employee of the Year. Demetria will be forwarded to the Statewide Board. * Kate Weinstein-any input from Classified Senate members on how to go about implementing the survey, and there was also a discussion about the difference between a manager *saying* employees can attend and *encouraging* employees to attend. * Vanessa Mercado- suggested adding a section about why Classified have had trouble participating in the past. |  |
| 1. **Adjournment** | Meeting adjourned at 1:22pm  Next meeting is Monday March 15, 2021 |  |